

SUBAWARD AMENDMENT

Prime Institution/Organization		Subrecipient Institution/Organization	
Name: Loyola Marymount University (LMU) Address: 1 LMU Drive, Los Angeles, California 90045		Name: Lennox School District Address: 10319 Firmona Avenue Lennox, California 90304 EIN No.: 95-6001848	
Project Name and Prime Award Number Project STELLAR (T36Z12018)		Subaward Number 11-037	
Effective Date of Amendment 8/09/2016	Amendment No. 4	Amount Funded This Action \$50,193	

Amendment(s) to Original Terms and Conditions (Numbering below is independent of original Agreement)

1. The period of performance for this Amendment (Project STELLAR Year 5) shall be from June 16, 2016 and shall terminate on June 15, 2017, unless amended by written mutual agreement. Depending on future federal allocations, LMU may extend the period of performance, in writing, to include an additional time period. Expenditures incurred prior to the beginning date or subsequent to the termination date are unallowable.
2. LMU shall reimburse the Subrecipient for allowable costs incurred in providing the work required, which is outlined in "Exhibit B, Scope of Work – Year 5."
3. The funding available for activities during this period of performance is \$50,193, and is dependent upon the U.S. Department of Education award of grant funds for this period. The budget details for this period of performance are outlined in "Exhibit C, Project STELLAR Budget – Year 5."
4. LMU will reimburse Subrecipient only for costs incurred during this period of performance. LMU shall not be obligated to reimburse nor shall Subrecipient be obligated to incur any expenses in excess of the amount funded by this action. Unexpended funds may not be available for use in subsequent years, if any, and may result in a decrease in the total amount of the original Subaward indicated in Article IV, Compensation.
5. Article XII., Reports, in the original Agreement is amended as follows: The U.S. Department of Education has adjusted data reporting requirements and time lines, resulting in a combined CDR (Complete Data Report)/APR (Annual Performance Report) required at the end of each academic year. To comply with these changes, data submission deadlines will be established to allow for quarterly data updates in preparation for the final data submission deadline: **March 15, 2017**. This combined report will include a) teacher- and student-level data gathered during the 2013-14, 2014-15, 2015-16, and 2016-17 academic years as part of the technical narrative, and b) financial reporting. The quarterly data updates and required data will be defined by the LMU Project Director and Project Evaluator. If necessary, Subrecipient agrees to review and provide additional teacher- and student-level data following the end of the period of performance.
6. The deadlines for submitting invoices have changed to the following: 9/1/2016 (for costs incurred 8/09/2016-8/31/2016); 12/1/2016 (costs 9/1/2016-11/30/2016); 3/1/2017 (costs 12/1/2016 – 2/28/2017); and 7/1/2017 (costs 3/1/2017 – 6/15/2017).
7. All other terms and conditions of the original Sub award and Amendments for Years 2-4 remain in full force and effect.

By Authorized Official of LMU:	By Authorized Official of Lennox School District:
Signature: _____	Signature: _____
Name: Thomas O. Fleming, Jr.	Name: Kent Taylor
Title: Sr. Vice President & Chief Financial Officer	Title: Superintendent
Date: _____	Date: _____

EXHIBIT B
Loyola Marymount University/Center for Equity for English Learners
Project STELLAR

Scope of Work
(Amended 8/09/2016)

Lennox School District
Project STELLAR Year 5: August 09, 2016 – June 15, 2017

STELLAR Objective(s)	Required Activity and/or Deliverable	Timeline
All Objectives (see below)	STEERING COMMITTEE MEETINGS: The District Project Coordinator and 1-2 District Leaders (Superintendent or Director of Instruction and/or Director of Categorical Programs) will attend the <u>quarterly</u> Steering and Evaluation Committee meetings necessary to guide project implementation, monitor project expenditures, and oversee project evaluation. Additional meetings may be required.	June 2016 - June 15, 2017 Quarterly 2-3 hour meetings
All Objectives (see below)	LEADERSHIP MEETING: The District Superintendent and Project Coordinator will be available in Fall and Spring to meet with the CEEL Director/Associate Director to review and provide feedback on project goals, objectives, implementation efforts, reporting requirements and other provisions of the District's Agreement with LMU.	Fall 2016 and Spring 2017
All Objectives (see below)	CURRICULUM COMMITTEE MEETINGS: The District Project Coordinator and 2-3 Teacher Leaders/OPAL Coaches, as necessary, will attend <u>bi-monthly</u> Curriculum Committee meetings as follows: (1) Project STELLAR Curriculum Meetings and (2) District-specific meetings held after school at District school sites, necessary to guide project implementation.	June 2016 - June 15, 2017 Monthly or bimonthly 2-3 hour meetings
Obj 1.2 & 1.3 • In-service teachers competence in teaching ELs • Address socio-emotional needs	OPAL LEADERSHIP & COACHING Coaching Activities: The Project Coordinator and Teacher Leaders/OPAL Coaches have completed the OPAL 3-day training and attended 2 coaching training days during the 2013-14 and 2014-15 school year. A possible 1 day coaching training follow up will be held during the 2016-17 school year. Teacher Leaders/OPAL Coaches will coach 13-24 Teacher Participants for 2-3 sessions during the 2016-17 school year. Teacher Leaders/OPAL Coaches will complete coaching logs and Project Coordinators will submit their coaching plan and logs as required. Evaluation Activities: Teacher Leaders will assist the District Project Coordinator in collecting teacher observation data for each evaluation period (Fall 2016 and Spring 2017). Observation sheets will be completed manually and submitted electronically to Project STELLAR/CEEL team by designated due dates (to be determined). Standards Alignment: Teacher Leaders may also collaborate with the Project STELLAR team to ensure alignment between science content, ELD writing and state and national standards. District leadership participation is optional, but strongly recommended.	2-3 coaching sessions from October 2016 – June 2017 Certified completion of 3-day OPAL Training, Jan 2014 Coaching Training Completed, 2 days (Fall 2014) Follow-up Coaching Training, if needed – 1 day (TBD)

STELLAR Objective(s)	Required Activity and/or Deliverable	Timeline
Obj 1.2, 2.1, & 2.2 <ul style="list-style-type: none"> In-service teachers competence in teaching ELs EL improved English proficiency & writing 	TEACHER PARTICIPANT PROFESSIONAL DEVELOPMENT The District Project Coordinator, 1 Teacher Leaders/OPAL Coach and 13-24 District Teacher Participants, which includes 4 Teacher Leaders (OPAL Coaches)/Participants (<i>minimum participation is 80% of target</i>) will participate in 3 days (24 hours) of summer STELLAR training and 4 follow-up sessions (evenings, 2 hours each day) implement the Urban Ecology curriculum (Module 1, 2 nd edition), and engage in coaching sessions (2-3 per year). The District Teacher Participants will complete a survey at the end of Project Year 5, and participate in OPAL observation sessions necessary to demonstrate new knowledge and abilities. Additionally, Teacher Participants will submit Urban Ecology Curriculum assessments as required.	June 2016 - June 15, 2017 3-day STELLAR Summer Institute 4 evening sessions 4:30 – 6:30pm 2-3 coaching sessions
Obj 1.2, 2.1, & 2.2 <ul style="list-style-type: none"> In-service teachers competence in teaching ELs EL improved English proficiency & writing 	CABE Conference Attendance The STELLAR project will sponsor full conference attendance for a total of eight (8) Lennox teacher leaders/STELLAR project participants. Attendance for a <u>minimum</u> of 2 full days of the conference is required, but full conference attendance is optimal.	March 29 – April 1, 2017
Obj. 2.3 <ul style="list-style-type: none"> Address EL socio-emotional needs 	REPARABLE HARM LEADERSHIP TEAM MEETINGS The Project Coordinator and 1-2 Organization Leaders will attend the Reparable Harm meeting(s) necessary to guide system-wide project implementation and design LTEL checklist and benchmark expectations with consideration for EL socio-emotional needs.	September 2016– June 2017 1 day (TBD)

PROJECT STELLAR Synthesis of Program Objectives

- Objective 1.1:** Preservice Project STELLAR program participants full qualified for and certified to provide instruction to English Learners.
- Objective 1.2:** Inservice teachers achieve competence in teaching English learners.
- Objective 1.3:** Cadre of 21 trained and skilled teacher leaders
- Objective 2.1:** Long term English Learners with improved English proficiency
- Objective 2.2:** Long term English Learners with grade level writing ability
- Objective 2.3:** Pre-and inservice teachers with improved ability to address socio-emotional needs of Long Term English Learners

EXHIBIT C
Year 5 Budget

Loyola Marymount University/Center for Equity for English Learners

Project STELLAR Budget - Year 5 (Amended 8/09/2016)

Period of Performance: August 9, 2016 to June 15, 2017

Lennox School District	TOTAL
1. Personnel	
Project Coordinator	\$16,875
Total Salaries	\$16,875
2. Fringe (22.6% for employees)	
Total Fringe	\$3,815
Total Personnel	\$20,690
3. Travel	
2017 California Association for Bilingual Education Conference, Annual (CABE): Anaheim CA, March 29-April 1. Registration fee for eight (8) Lennox Teacher Leaders/STELLAR Project participants. \$495 x 8	\$3,960
Total Travel	\$3,960
8. Other	
Summer Training Stipend*: estimated \$800/person for 25 people (maximum). Cost is calculated as: (8hrs/day x 3 days) and follow-up (2hrs/day x 4 days) = 32 hours. \$25/hour x 32hrs (\$800/person) x 25 people (13-24 Teacher-Participants, including 1 Leader/Coach)	\$20,000
Peer Coaching Stipend*: Estimated as \$150/person x 25 people (maximum). Cost calculated as: \$25/hour x 6hrs (\$150/person; 1-2 hr sessions x 2-3 sessions/year) x 25 people (13-24 Teacher-Participants, including 1 Leader/Coach)	\$3,750
Total Other	\$23,750
Direct Costs	\$48,400
Modified Total Direct Costs (less Other)	\$24,650
Indirect Costs @ 7.27% (CDE 2016-2017)	\$1,792
TOTALS	\$50,193

* Teacher incentives and coaching stipends may be paid as a maximum flat amount of \$950 per teacher participant or coach, based on a minimum of 80% attendance by each person at required professional development and coaching sessions. Teachers with dual roles will receive only one stipend. The stipend amount is comprised of \$800 for 32 hour professional development commitment plus \$150 for 2-3 coaching sessions.